

North Point Ministries, Inc.
Department Director
Community Groups

Purpose:

The Department Director for Community Groups is responsible for providing vision, direction, support, and development for the Groups Directors and the community groups staff. He/She is also responsible for shepherding and giving leadership to approximately 30 community group leaders.

Priorities:

NPMI Groups Development Team

1. Meet monthly with the team to develop standard processes and procedures for group ministries on all campuses.
2. Meet off-site to focus on specific issues and projects to benefit groups ministries on all campuses.

Campus Community Group Teams (*Marrieds, Singles, Mens and Womens*)

1. Meet bimonthly with the group directors from the campus to develop community within the team, provide an environment for shared learning, pass along any relevant information, and give tactical direction to achieving team goals.
2. Meet monthly with members of each Group team to develop and review 90-day goals, address issues related to employee development, and discuss any other employee specific issues as necessary.
3. Work with the NPMI Community Group Directors and the Campus Group Life Director to develop the yearly budget for the department.

Campus Community Group Director

Shepherd Leaders

1. Meet one on one with leaders 3-4 times a year.
2. Equip and develop each leader around our 6 leader essentials.
3. Monitor the health, effectiveness and duration of groups.
4. Be available to minister and serve each leader.

Enlist Leaders

1. Interview all new leaders in preparation for each Group Link.
2. Identify leader apprentices and begin development process.
3. Constantly recruit new leaders.

Oversee Multiplication

1. Track group progress through 12-24 month duration.
2. Encourage apprentice enlistment 6 months before multiplication date.
3. Ensure timely multiplication of all groups.

Administration

1. Oversee the update of group data.
2. Contact each Starter Group to determine which groups are continuing into Community Groups.
3. Verify that all group information is current and accurate.

Training Events

1. Assist in S2 and re:group implementation as needed.
2. Participate in leading and serving at Community Group Leader Orientations (CGLOs).
3. Participate in “Tool Development” as needed.

Profile

The profile of the Director of Community Groups should be a blend between people and task personality traits. He/She also should have one or more of the following spiritual gifts: leadership, discernment, exhortation, teaching and pastor/shepherd.

Reports to

Director of GroupLife